

Middle St. Croix Watershed Management Organization
Washington Conservation District
January 13th, 2011

Present: Nancy Anderson, St. Mary's Point; David Beaudet, Oak Park Heights; Susan St. Ores, Bayport; Todd McLarty, Lakeland Shores, Brian Zeller, Lakeland; Randy Nelson, Afton; Daniel Kylo, West Lakeland Township; Ron Fredkove, Baytown Township; Cindie Reiter, Lake St. Croix Beach; Amy Carolan, Administrator; and Shari Larkin, Secretary. Bruce Were from McKusick Lake Association was also present.

Call to Order

The meeting was called to order at 7:00 p.m.

Approval of Minutes

Mr. Fredkove, seconded by Ms. Anderson, moved to approve the December minutes. The motion was carried.

Treasurer's Report

Mr. Kylo presented the treasurer's report, for January 13th, 2011. He reported that the remaining checking account balance at the end of December was \$15,932.86. Mr. Kylo reported that the ending balance in the RBC savings account, with the transfer from checking, is \$83,983.93. The ending 4M balance was \$31,973.58. Mr. Kylo reported that there were six bills to be approved: Four for Washington Conservation District totaling \$11,277.73, First Presbyterian Church in the amount of \$1,000.00; and Shari Larkin in the amount of \$112.50.

Mr. Fredkove, seconded by Mr. Beaudet, moved to approve the treasurer's report and pay the bills presented. The motion was carried.

Public Comments

Mr. Bruce Werre from McKusick Lake Association was present.

Annual Business

Review of Legal Services for 2011-2012

Every two years we consider going out for proposals for legal services. We are currently with Kennedy & Graven. A motion to continue working with Kennedy & Graven was made by Mr. Zeller. Seconded by Mr. Beaudet. Motion carried.

Election of Chairperson, Vice Chairperson, Secretary, and Treasurer – 2 year terms

Mr. Fredkove made a motion to continue with the same positions as last year. Ms. Anderson seconded the motion. Motion carried.

The officers for 2011 are:

Chairperson – Mr. Beaudet

Vice Chairperson – Mr. Zeller

Secretary – Mr. Fredkove
Treasurer – Mr. Kylo

Board Alternates

Information regarding the Board alternates was included in the packet. Please review the list and let Administrator Carolan know if any changes need to be made to the community information that you represent.

Mr. Zeller would like a letter sent stating that we disagree with having to fill out the Disclosure Form since we do not have taxing authority. That motion was seconded by Mr. Nelson. Motion carried.

Old Business

2011 Contribution Requests

Communities were sent a letter reminding them that their first half payments were due by the end of January. Payments have been received by four communities at this time.

Clean Water Legacy Grant Awards

We were awarded the Lily Lake Stormwater Retrofit Project grant in the amount of \$43,400. There will be approximately 15-20 infiltration features installed in Stillwater as a result of receiving this grant.

McKusick Lake Subwatershed Assessment Update

The Assessment is complete. Administrator Carolan will be submitting it to the City of Stillwater for their comments.

MSCWMO Website Update

Our website is currently out of date and difficult to navigate. Administrator Carolan has been in contact with Debbie Meister from MMC Associates regarding updating the website. Assuming there is minimal writing, the cost for the design and development should not exceed \$1,700.00. A list of the items that are included in that estimate was included in the Board packet. Ms. Meister would also train Administrator Carolan to make updates to the website in the future. Mr. Fredkove made a motion to approve the updating of the website. Mr. Zeller seconded the motion. Motion carried.

New Business

City of Afton – Surface Water Management Plan

The City of Afton submitted a draft of their Surface Water Management Plan. Administrator Carolan reviewed the Plan and submitted comments to their City Engineer. There are a couple items that would need to be changed to be in line with the MSCWMO Management Plan. She would like to review the Plan again once those changes are made.

Cost-Share Project Applications

First Presbyterian Church – The project is completed, and they have met all the requirements that had been asked of them. The final payment of \$1,000.00, which was to assist them with engineering costs, has been sent.

City of Lake St. Croix Beach – Denied. See note below.

City of Lakeland – technical assistance only - Denied. See note below.

We only have \$11,500 in the cost-share program for 2011. In the past, applications have been accepted from Cities so that practices could be installed as examples for the community. Mr. Zeller made a motion to only accept applications from residents for the cost-share program. Mr. Kylo seconded the motion. Motion carried. Technical assistance is always available for communities, even if cost share dollars have been depleted for the year.

Plan Reviews/Submittals:

There were no new submittals this month. The City of Stillwater submitted plans for the floodplain project. Stormwater features were not originally included. Administrator Carolan has been working with them over the past month to ensure that there are stormwater management features included in their final submittal that meet our performance standards. That should be submitted in time for our March meeting.

Administrator's Report

Ms. Carolan provided a written report.

Protecting the St. Croix conference will be Tuesday, April 5th at the University Center in River Falls.

The St. Croix Stakeholders TMDL meeting was earlier this week. If there are any questions regarding that meeting, Administrator Carolan would be available to discuss.

Adjourn

Mr. Fredkove, seconded by Mr. Zeller, moved to adjourn at 7:43 p.m. The motion was carried.